



# LOS ANGELES COUNTY COMMISSION ON HIV

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*While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.*

## EXECUTIVE COMMITTEE MEETING MINUTES

September 2, 2008

Approved  
9/29/2008

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Carla Bailey, <i>Co-Chair</i>	Richard Hamilton	Miki Jackson	None	Jane Nachazel
Anthony Braswell, <i>Co-Chair</i>	Brad Land	Dean Page		Glenda Pinney
Diana Baumbauer	Angelica Palmeros			Jim Stewart
Nettie DeAugustine	Mario Pérez			Craig Vincent-Jones
Whitney Engeran	James Skinner			Nicole Werner
Jeff Goodman	Fariba Younai			
Lee Kochems				
Kathy Watt				

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Executive Committee Agenda, 9/02/2008
- 2) **Minutes:** Executive Committee Meeting, 6/30/2008

1. **CALL TO ORDER:** Mr. Braswell called the meeting to order at 9:15 am.
2. **APPROVAL OF AGENDA:**  
**MOTION #1:** Approve the revised Agenda Order (*Passed by consensus*).
3. **APPROVAL OF MEETING MINUTES:**  
**MOTION #2:** Approve the June 30, 2008 Executive Committee Meeting minutes, as presented (*Passed by consensus*).
4. **PARLIAMENTARIAN REMARKS:** Mr. Stewart had no comments.
5. **PUBLIC COMMENT, NON-AGENDIZED:** There were no public comments.
6. **COMMISSION COMMENT, NON-AGENDIZED:** Mr. Page reported that a judge had issued an injunction against the 10% Medi-Cal reimbursement rate reduction. Some pharmacies had begun refusing service because they said they would lose money on many medications at the reduced rate. The injunction was temporary, however, and the state budget had still not been passed, casting doubt on the potential for additional funding.
7. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no follow-ups.
8. **CO-CHAIRS' REPORT:**
  - A. **Annual Meeting:**
    - Mr. Braswell reported that the California Endowment space had already been booked. Other venues were being explored. Suggestions are welcome. The meeting would be all day. The suggested topic was the Comprehensive Care Plan.
    - Mr. Kochems suggested including preliminary discussion of the prevention and care systems mapping linkages. Ms. Watt added that full integration would best be discussed later in a joint meeting with the Prevention Planning Committee.
    - Mr. Vincent-Jones noted the Comprehensive Care Plan was due in Washington on 1/01/09 which left insufficient time to address full integration of prevention and care. Both HRSA and the CDC were, however, discussing integration and often took the lead of EMAs in developing overarching goals—so groundwork for moving in that direction is helpful.

- ➡ It was agreed that the subject for the Annual Meeting would be the Comprehensive Care Plan.

9. **EXECUTIVE DIRECTOR'S REPORT:**

- A. **Part A Application:** Mr. Vincent-Jones reported that the application was due 9/29/2008. He thought OAPP had tentatively scheduled 9/17/2008 for the community review, but would confirm the date and time. The review process was initiated at the suggestion of Emily Gantz after a prior application had lost 22 points.
- B. **Miscellaneous:** Mr. Vincent-Jones said the Chief Executive Officer (CEO) had commissioned a report on how to manage the approximately 175 County commissions and advisory committees. Commissions/advisory bodies were not addressed in recent County restructuring.
- The draft report recommends that the County's commissions be identified as programmatic or policy; the former have significant authority or budgetary power, while the latter are advisory in nature. The report further recommends that programmatic commissions should be located in the CEO, while policy should go to the Executive Office. As a result, it has been recommended that the Commission on HIV and the Commission on Children and Families be move to the CEO.
  - While being part of the BOS facilitates quick response to Commission office needs, the County responds as quickly to the CEO. The Commission has also developed most of its own relationships with other departments by now.
  - Mr. Engeran asked if being part of the BOS facilitated relations with the Board. Mr. Vincent-Jones noted that the Commission has developed relations with Board offices he did not believe would be affected by moving to the CEO. However, he added that moving to the CEO could facilitate relations with other County entities.
  - The structural change would probably require Board approval. The comment time is unknown, and it is unknown how prevailing opinion feels about the recommendations.

10. **OAPP REPORT:** There was no report.

11. **HIV EPIDEMIOLOGY REPORT:** There was no report.

12. **PREVENTION PLANNING COMMITTEE (PPC) REPORT:**

- Ms. Watt reported there would be a presentation on Post-Exposure Prophylaxis (PEP) at the 9/04/2008 PPC meeting; a transgender forum was being planned for October.
  - Three community forums as well as individual interviews were being held to advise the consultant on community mobilization. Forums were being held: 9/03/2008, at 10:00 am in Long Beach; 9/05/2008, from 2:00 to 4:00 pm, at JWCH; and 9/11/2008, at Palmdale Mental Health in the Antelope Valley.
  - Ms. Watt raised a question on the title of the "Policy and Legislative Agenda." Mr. Vincent-Jones noted that "agenda" reflected the priorities JPP had identified for the year. He had categorized them in the memo, e.g., as federal, state or combined initiatives.
- ➡ It was agreed that the "Condoms in the Adult Film Industry" flyer would be corrected to reflect that the hearing was a Public Policy (JPP) Committee event that therefore involved both the Commission and PPC.
- ➡ It was agreed that JPP documents would be distributed to the Commission on Commission letterhead and provided to the PPC for duplication and distribution to the PPC on PPC letterhead.

13. **CONSUMER CAUCUS:**

- Mr. Page reported that the next "Meet the Grantee" meeting would be in SPA 2, 9/30/2008, 5:30 to 9:00 pm. Everardo Orozco and Robert Sotomayer would co-chair. A site had not yet been identified.
- The next regular meeting would be from 12:00 noon to 2:00 pm at the Commission office.
- Mr. Goodman reported that he had attended LEAP training on consumer empowerment in Washington. The program had also been presented in the San Bernadino/Riverside EMA to good reports. He suggested seeking technical assistance to present it to both Commissioners and interested parties. AED currently had the contract to present the program in this area.

14. **STANDING COMMITTEE REPORTS:**

A. **Joint Public Policy (JPP):**

1. **SB 1184 (Infectious Disease Reporting):** Mr. Vincent-Jones noted the Governor had said he might veto bills on his desk if he did not receive a budget. Even if he did not, legislation would have to be acted upon within a certain timeframe by the end of the legislative session or the legislation fails.  
➡ Mr. Vincent-Jones would check the process with the County's Sacramento lobbyist for the 9/03/2008 JPP meeting.
2. **State Budget:** There was no additional information.
3. **Condoms in the Adult Film Industry:**

## Executive Committee Meeting Minutes

September 2, 2008

Page 3 of 3

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- The hearing's structure would be discussed at the Committee meeting, 9/03/2008, 2:00 to 5:00 pm. A Co-Chairs meeting would precede that at 1:00 pm and the Health Care Reform Work Group would follow at 5:00 pm.
- He said people were being encouraged to bring written statements to submit for the record in case attendance was high and speaking time had to be limited. Written comments could also be submitted after the meeting.
- A report with recommendations would be brought back to the Commission.
- ➡ It was agreed that the JPP Committee would determine a time limit for submission of written hearing comments.

### B. Standards of Care (SOC):

#### 1. Medical Care Coordination (MCC):

- Mr. Vincent-Jones reported that the questionnaire was almost ready to be mailed out.
- He reported that Oregon had presented on a similar process at the All Grantees Meeting. Ms. Bailey, Mr. Goodman, Ms. Palmeros, Mr. Pérez, and he had discussed Oregon's process with their consultant, Donna Yutzy. It was agreed to ask Mr. Pérez to apply for HRSA technical assistance for Ms. Yutzy to develop a transition plan here. Because the grantee initiated the Oregon process, the transition plan was done first rather than the standards, so Ms. Yutzy had recent experience with the piece that LA County had not yet addressed. Ms. Yutz had also worked successfully with the Commission and OAPP before.

2. **Hospice Services:** The standard would be brought forward for approval at the next Commission meeting.

3. **Language Services:** The standard would be brought forward for approval at the next Commission meeting.

4. **Grievance Policy and Procedure:** This would be opened for public comment at the next Commission meeting.

### C. Operations:

1. **Consumer Caucus:** There was no additional discussion.

### D. Priorities and Planning (P&P):

#### 1. Comprehensive Care Plan (CCP):

- Ms. Watt noted the next CCP Work Group meetings would be 9/09/2008, at 9:30 am, and 9/23/2008, at 12:00 noon preceding the P&P Committee Meeting.
- Ms. Pinney reported that the Commission and the PPC would co-host the first annual joint Data Summit, 11/21/2008, 8:30 to 11:00am, at the LA Gay and Lesbian Center, the Village at McCadden. Prevention and care LACHNA data will be discussed. A flyer will be available shortly.

### 14. NEXT STEPS:

- Mr. Vincent-Jones noted that the agenda for the September Commission meeting was light.
- He noted two possible presentations. The Medical Director from the Sheriff's Department had provided an informative presentation to the OAPP Advisory Committee on medical care in the jails and had agreed to present it to the Commission. Juhua Wu had also agreed to present on HIV and the Aging. Both could be scheduled later.
- ➡ It was agreed to cancel the September Commission meeting and encourage Commissioners to attend other meetings like the Condoms in the Adult Film Industry Hearing, other committee meetings, and work groups.

15. **ANNOUNCEMENTS:** There were no announcements.

16. **ADJOURNMENT:** The meeting was adjourned at 10:15 pm.